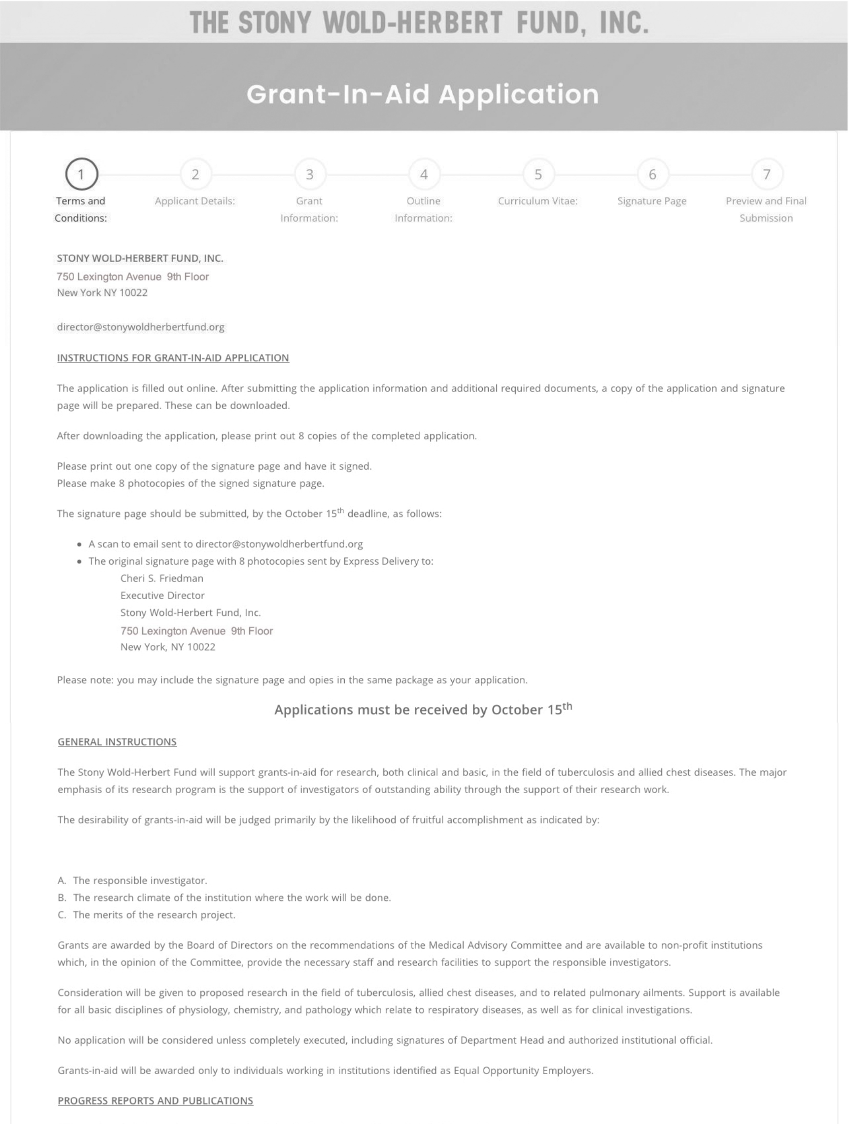
Sample Application

Actual application to be filled out at stonywoldherbertfund.org website



THE STONY WOLD-HERBERT FUND, INC.

Grant-In-Aid Application

STONY WOLD-HERBERT FUND, INC.
750 Lexington Avenue 9th Floor
New York NY 10022

director@stonywoldherbertfund.org

INSTRUCTIONS FOR GRANT-IN-AID APPLICATION

The application is filled out online. After submitting the application information and additional required documents, a copy of the application and signature page will be prepared. These can be downloaded.

After downloading the application, please print out 8 copies of the completed application.

Please print out one copy of the signature page and have it signed.
Please make 8 photocopies of the signed signature page.

The signature page should be submitted, by the October 15th deadline, as follows:

- A scan to email sent to director@stonywoldherbertfund.org
- The original signature page with 8 photocopies sent by Express Delivery to:

  Cheri S. Friedman
  Executive Director
  Stony Wold-Herbert Fund, Inc.
  750 Lexington Avenue 9th Floor
  New York, NY 10022

Please note: you may include the signature page and opies in the same package as your application.

Applications must be received by October 15th

GENERAL INSTRUCTIONS

The Stony Wold-Herbert Fund will support grants-in-aid for research, both clinical and basic, in the field of tuberculosis and allied chest diseases. The major emphasis of its research program is the support of investigators of outstanding ability through the support of their research work.

The desirability of grants-in-aid will be judged primarily by the likelihood of fruitful accomplishment as indicated by:

A. The responsible investigator.
B. The research climate of the institution where the work will be done.
C. The merits of the research project.

Grants are awarded by the Board of Directors on the recommendations of the Medical Advisory Committee and are available to non-profit institutions which, in the opinion of the Committee, provide the necessary staff and research facilities to support the responsible investigators.

Consideration will be given to proposed research in the field of tuberculosis, allied chest diseases, and to related pulmonary ailments. Support is available for all basic disciplines of physiology, chemistry, and pathology which relate to respiratory diseases, as well as for clinical investigations.

No application will be considered unless completely executed, including signatures of Department Head and authorized institutional official.

Grants-in-aid will be awarded only to individuals working in institutions identified as Equal Opportunity Employers.

PROGRESS REPORTS AND PUBLICATIONS

Six-month and final reports are required, and the final report should also include full budget accounting.

It is expected that publications based on any study or research done during the period of grant-in-aid support will acknowledge the award and that a reprint is sent to the Stony Wold-Herbert Fund.

PROGRESS REPORTS DUE

- December 15th - Six-month Report
- June 30th - Final Report

NOTIFICATIONS

The Fund must be notified immediately if you are awarded any duplicate or overlapping funding, if you encounter any difficulties completing this grant, or any change in your status. A full report including budget accounting must be submitted upon completing of this grant.

FINANCIAL SUPPORT

As determined by the nature of the research project, the sum granted may cover the costs of supplies, animals and board, a limited amount of special equipment, essential travel and publication expenses and other necessary expenses, as well as the salaries for technical personnel. Grants requesting salaries for the principal investigators are not considered.

A listing of any other funds available for this work or to the investigating team must be given. If none, so state.

Proposed budgets should not include miscellaneous, contingent or overhead expenses. The Fund makes no provision for institutional overhead expenses.

Awards are made on an annual basis and paid semiannually on July 1st and December 15th directly to the Institution.

DURATION

Grants are awarded for one year but may be renewed by reapplication and on submission of a satisfactory progress report. The responsible investigator will furnish an annual report containing a concise statement of the progress achieved under the grant.

RESPONSIBLE INVESTIGATOR

The responsible investigator will be on the regular staff at the institutions where the work will be conducted.

EQUIPMENT

When the grant terminates, equipment purchased with grant funds becomes the property of the institution where the research was conducted.

PUBLICATIONS

It is required that discoveries resulting from research supported entirely, or in part, by the Fund be made fully and promptly available to the public through approved scientific channels. The Stony Wold-Herbert Fund must be acknowledged.

PATENTS

Discoveries from research carried out under a grant-in-aid will be subject to the current patent policies of the Fund. Written approval to apply for the patents must be obtained from the Board of Directors of the Stony Wold-Herbert Fund following recommendations by the Medical Advisory Committee and by the patent policy administrator of the institution where the research work was done.

OUTLINE FOR APPLICATION FOR RESEARCH GRANT-IN-AID

1. A concise outline of the proposed research, to include a statement of:
   - The aims of the proposed research program.
   - Previous work done on the same or related program by the principal investigator and other investigators.
   - Research methods to be used on the program.
   - The significance of the research.
2. Bibliography: Provide significant references to work related to proposed research by the responsible investigator or other investigators.
3. Curriculum Vitae of applicant and investigators: A curriculum vitae for the investigator responsible and all collaborating and professional investigators is required. The curriculum vitae should be chronologically arranged and include: date and place of birth, education with names and addresses of secondary schools, colleges and universities with dates of attendance, degrees and dates obtained; societies – honorary, scientific and scholastic; military service with dates rank and location.
4. Professional positions held by investigators, previous and current with titles, institutions and dates.
5. Budget: (See section on financial support of General Instructions).
6. Renewal applications: Renewal applications for the continuation of projects beyond one year are considered only when required and expenditure reports have been submitted.

Applications must be received by October 15th.

Action will be taken on the application before January 1st. The applicant will be notified and, except under unusual circumstances, the **term of the grant** will be from July 1st to June 30th

Title of Project*

Amount Requested*

Term*

Renewal?*

No ⬍

Applicant's Full Name*

Title*

Direct Office Phone*

Cell Phone*

Email*

Date of Birth*

Place of Birth*

Citizenship*

Present Address

Permanent Address

Applicant's department and address at sponsoring institution:

Sponsoring Institution*

Department*

Address

Telephone of Department*

Applicant's address for notification purposes, if different from above:

Institution's financial officer (including title) and address to which checks should be sent:

Name and Title

Address

Email

Phone

Names and addresses of others who should be notified regarding the outcome of this application:

Name

Address

Email

Add

Funding is available only to institutions located in the greater New York City area.

Provide a concise outline of the proposed research, using the six sections below:

Please limit your answer in each field below to 2000 characters - about 400 words

If you have many pages to submit, you may upload document instead of typing in a description for that section.
If you are uploading a document, please note in the description field that you have uploadeda document

Acceptable formats are .DOC, .DOCX, .PDF, .JPG

1. Aims of the proposed research program:

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

2. Previous work done on the same or related program by the principal investigator and other investigators:

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

3. Research methods to be used on the program:

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

4. The significance of the research:

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

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5. Bibliography: Provide significant references to work related to proposed research by the responsible investigator or other investigators:

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

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6. Budget:

Proposed budgets should not include miscellaneous, contingent or overhead expenses. The Fund makes no provision for institutional overhead expenses.

(Concise description limited to 2000 characters)

Additional document, if needed

Browse

CURRICULUM VITAE OF APPLICANT AND INVESTIGATORS

A curriculum vitae for the responsible investigator and all collaborating investigators and professional investigators is required. The curriculum vitae should be chronologically arranged and include:

Date and place of birth.
Education with names and addresses of secondary schools, colleges and universities, with dates of attendance, degrees and dates obtained.
Societies – honorary, scientific and scholastic.
Military service with dates rank and location.
Professional positions held by investigators, previous and current with titles, institutions and dates.

Note: Please prepare and upload CV documents for applicant and investigators (acceptable formats are .DOC, .DOCX, PDF, JPG)

Curriculum Vitae for Applicant:

Browse

Names of investigators and official position:

Name*	Position*
Email*	Phone*

Curriculum Vitae for Investigator:

Browse

Add more

Preview of Signature Page that will be Downloaded Later

SIGNATURE PAGE

DIRECTIONS FOR APPLICANT:

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  Cheri S. Friedman
  Executive Director
  STONY WOLD-HERBERT FUND, INC.
  750 Lexington Avenue 9th Floor
  New York NY 10022

- Please note: You may include the signature page and copies in the same package as your application.

STONY WOLD-HERBERT FUND, INC.

750 Lexington Avenue 9th Floor
New York NY 10022
director@stonywoldherbertfund.org
SIGNATURE PAGE

Applicant's Name :
Title of Project :
Names of investigators and official position:

Institution and address:
Department:
Telephone:
Institution's financial officer and title:
Amount of Grant-In-Aid requested: Term:

Application approved by :

Signature of Department Head or Comparable Officer

Signature of Official authorized to sign for institution where work is to be conducted

Signature of Principal Investigator